

**AGREEMENT FOR SERVICES
BETWEEN SWEETWATER AUTHORITY
AND
LEE + RO, INC.**

This Agreement is made and entered into this 25 day of September 2023 by and between SWEETWATER AUTHORITY (hereinafter referred to as the "Authority"), a joint powers agency operating under the Irrigation District Law, Water Code § 20500 et seq., and **LEE + RO, INC.** (hereinafter referred to as "Consultant").

RECITALS

- A. The Authority is a public agency of the State of California and is in need of professional services for the following project: **On-Call Professional Civil Engineering Services** (hereinafter referred to as "the Project").
- B. Consultant is duly licensed and has the necessary qualifications to provide such services.
- C. The parties desire by this Agreement to establish the terms for the Authority to retain Consultant to provide the services described herein.

AGREEMENT

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

1. Services

- 1.1. Consultant shall provide the Authority with the services described in the Scope of Services attached hereto as Exhibit "A" and by this reference incorporated herein ("Services"). Consultant warrants that it will perform the Services as set forth herein in a competent, professional and satisfactory manner.
- 1.2. At any time during the term of this Agreement, the Authority may request changes in the Scope of Services, and any such change shall be processed by the Authority in the following manner: a letter outlining the changes shall be forwarded to the Authority by Consultant with a statement of estimated changes in fee or time schedule. An amendment to the Agreement shall be prepared by the Authority and executed by both parties before performance of such services or the Authority will not be required to pay for the changes in the scope of work. Such amendment shall not render ineffective or invalidate unaffected portions of this Agreement.

2. Compensation

- 2.1. Subject to paragraph 2.2 below, the Authority shall pay for such Services in accordance with the Schedule of Charges set forth in Exhibit "B" and by this reference incorporated herein.
- 2.2. Unless otherwise provide herein, Consultant will perform services on a time and material basis, in accordance with the Authority's Procurement Policy and Procedures, and

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subject to funding by its annual Capital and/or Operating Budgets. In no event shall the total amount paid for services rendered by the Consultant pursuant to Exhibit "B" exceed the sum of \$200,000 per year. Periodic payments shall be made within thirty (30) days of receipt of an undisputed statement for services rendered. Payments to Consultant for work performed will be made on a monthly billing basis.

2.3. Payment shall not constitute acceptance of any work completed by Consultant.

3. Time of Performance

3.1. This Agreement shall remain in effect for a period of five (5) years following the date of execution, and shall be subject to annual re-authorization by the Authority. The Consultant shall perform its services hereunder in a prompt and timely manner, in accordance with the schedules established in individual Task Orders, and shall commence performance of each Task Order upon receipt of a written Notice to Proceed from the Authority. The Notice to Proceed shall set forth the date of commencement of work. Consultant shall confer as requested with Authority representatives to review progress of work elements, adherence to work schedule, coordination of work, scheduling of review and resolution of problems which may develop.

3.2. Neither the Authority nor Consultant shall be considered in default of this Agreement for delays in performance caused by circumstances beyond the reasonable control of the non-performing party. For purposes of this Agreement, such circumstances include, but are not limited to, abnormal weather conditions, floods, earthquakes, fire, epidemics, war, riots, and other civil disturbances; strikes, lockouts, work slowdowns, and other labor disturbances, sabotage, or judicial restraint.

3.3. Should such circumstances occur, the non-performing party shall, within a reasonable time of being prevented from performing, give written notice to the other party describing the circumstances preventing continued performance and the efforts being made to resume performance of this Agreement.

4. California Labor Code Requirements

4.1. Consultant is aware of the requirements of California Labor Code Sections 1720 et seq and 1770 et seq., which require the payment of prevailing wage rates and the performance of other requirements on certain "public works" and "maintenance" projects. If the services are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the total compensation is \$1,000 or more, Consultant agrees to fully comply with such Prevailing Wage Laws, if applicable. Consultant shall defend, indemnify and hold the Authority, its elected officials, officers, employees and agents free and harmless from any claims,

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liabilities, costs, penalties or interest arising out of any failure or alleged failure to comply with the Prevailing Wage Laws. It shall be mandatory upon Consultant and all subconsultants to comply with all California Labor Code provisions, which include but are not limited to prevailing wages, employment of apprentices, hours of labor and debarment of contractors and subcontractors.

- 4.2. If the services are being performed as part of an applicable "public works" or "maintenance" project, in addition to the foregoing, then pursuant to Labor Code sections 1725.5 and 1771.1, Consultant and all subconsultants must be registered with the Department of Industrial Relations ("DIR"). Consultant shall maintain registration for the duration of the Project and require the same of any subconsultants. This Project may also be subject to compliance monitoring and enforcement by the DIR. It shall be Consultant's sole responsibility to comply with all applicable registration and labor compliance requirements, including the submission of payroll records directly to the DIR.

5. Standard of Care

- 5.1. Consultant's services will be performed in accordance with generally accepted professional practices and principles and in a manner consistent with the level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions.

6. Insurance

- 6.1. Minimum Insurance Requirements: Consultant shall procure and maintain for the duration of the contract and for a minimum of twenty-four (24) months following the date of the Project completion and acceptance by the Authority, insurance against claims for injuries or death to persons or damages to property which may arise from or in connection with the performance of the work hereunder and the results of that work by the Consultant, his agents, representatives, employees or sub-contractors.

- 6.2. Coverage: Coverage shall be at least as broad as the following:

- 6.2.1. Commercial General Liability (CGL): Insurance Services Office (ISO) Commercial General Liability Coverage (Occurrence Form CG 00 01) including products and completed operations, property damage, bodily injury, personal and advertising injury with limit of at least two million dollars (\$2,000,000) per occurrence or the full per occurrence limits of the policies available, whichever is greater. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (coverage as broad as the ISO CG 25 03, or ISO CG 25 04 endorsement provided to the Authority) or the general aggregate limit shall be at least twice the required occurrence limit or Four million dollars (\$4,000,000).

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a) **Required Provisions:** The General Liability policy must contain, or be endorsed to contain, the following provisions:

- i. **Additional Insured Status:** Authority, its directors, officers, employees, and authorized volunteers are to be given insured status (at least as broad as ISO Form CG 20 10 10 01), with respect to liability arising out of work or operations performed by or on behalf of the Consultant including materials, parts, or equipment furnished in connection with such work or operations.
- ii. **Primary Coverage:** For any claims related to this project, the Consultant's insurance coverage shall be primary at least as broad as ISO CG 20 01 04 13 as respects to the Authority, its directors, officers, employees and authorized volunteers. Any insurance or self-insurance maintained by the Authority its directors, officers, employees and authorized volunteers shall be excess of the Consultant's insurance and shall not contribute with it.

6.2.2. Automobile Liability - Insurance Services Office (ISO) Business Auto Coverage (Form CA 00 01), covering Symbol 1 (any auto) or if Consultant has no owned autos, Symbol 8 (hired) and 9 (non-owned) with limit of one million dollars (\$1,000,000) for bodily injury and property damage each accident.

6.2.3. Workers' Compensation Insurance - As required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than \$1,000,000 per accident for bodily injury or disease. By his/her signature hereunder, Consultant certifies that he/she is aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and he/she will comply with such provisions before commencing the performance of the work of this agreement.

a) **Waiver of Subrogation:** The Workers' Compensation Policy shall be endorsed with a waiver of subrogation in the favor of the Authority for all work performed by Consultant, its employees, agents and sub-consultants. The Insurer(s) agree to waive all rights of subrogation against the Authority, its elected or appointed officers, officials, agents, authorized volunteers and employees for losses paid under the terms of the policy which arise from work performed by the Consultant; but this provision applies regardless of whether or not the Authority has received a Waiver of Subrogation from the insurer.

6.2.4. Professional Liability - (Also known as Errors & Omission) Insurance appropriate to the Consultant profession, with limits no less than \$1,000,000 per occurrence or claim, and \$2,000,000 policy aggregate.

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a) **If Claims Made Policies:**

- i. The Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work.
- ii. Insurance must be maintained and evidence of insurance must be provided **for at least five (5) years after completion of the contract of work.**
- iii. If coverage is canceled or non-renewed, and not **replaced with another claims-made policy form with a Retroactive Date** prior to the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of **five (5) years** after completion of contract work.

6.2.5. Cyber Liability Insurance (Technology Professional Liability – Errors and Omissions) - limits not less than \$2,000,000 per occurrence or claim, and \$2,000,000 aggregate or the full per occurrence limits of the policies available, whichever is greater. Coverage shall be sufficiently broad to respond to the duties and obligations as is undertaken by Consultant in this Agreement and shall include, but not be limited to, claims involving infringement of intellectual property, including but not limited to infringement of copyright, trademark, trade dress, invasion of privacy violations, information theft, damage to or destruction of electronic information, release of private information, alteration of electronic information, extortion and network security. The policy shall provide coverage for breach response costs as well as regulatory fines and penalties as well as credit monitoring expenses with limits sufficient to respond to these obligations.

6.3. Other Required Provisions

- 6.3.1. If the Consultant maintains broader coverage and/or higher limits than the minimums shown above, the Authority requires and shall be entitled to the broader coverage and/or higher limits maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the Authority.
- 6.3.2. Policy limits shall not be less than the minimum limits described above. The limits of insurance required by this Agreement may be satisfied by a combination of primary, and umbrella or excess insurance. Each umbrella or excess policy shall follow the same provisions as the primary policy.
- 6.3.3. Any failure to comply with reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to the Authority

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its Board and each member of the Board, its officers, employees, agents, and the Authority's designated volunteers.

6.3.4. Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

6.3.5. Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to the Authority.

6.4. Deductibles and Self-Insured Retentions - Insurance deductibles or self-insured retentions must be declared to and approved by the Authority. The Authority may require the Consultant to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.

6.4.1. At the election of the Authority, Consultant shall either 1) reduce or eliminate such deductibles or self-insured retentions, or 2) procure a bond which guarantees payment of losses and related investigations, claims administration, and defense costs and expenses.

6.4.2. Policies containing any self-insured retention (SIR) provision shall provide or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or Authority.

6.5. Acceptability of Insurers - Any insurance carrier providing insurance coverage required by the Contract Documents shall be admitted to and authorized to do business in the State of California and maintain an agent for process within the state, unless waived, in writing, by the Authority Risk Manager. Carrier(s) shall have an A.M. Best rating of not less than an A: VII or better, or as otherwise approved by the Authority Risk Manager.

6.6. Verification of Coverage - Consultant shall furnish the Authority with certificates (Acord Form 25 or equivalent) and amendatory endorsements, declarations page(s) listing all policy endorsements or copies of the applicable policy language effecting coverage required by this Agreement. Blanket endorsements are accepted with language that states "as required by contract". All certificates and endorsements are to be received and approved by the Authority before work commences.

6.6.1. Such evidence shall include the following:

- a) Additional insured endorsements with primary & non-contributory wording for each policy providing General Liability coverage
- b) Workers' Compensation waiver of subrogation

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6.6.2. All of the insurance shall be provided on policy forms and through companies satisfactory to the Authority. However, failure to obtain the required documents prior to the work beginning shall not waive the Consultant's obligation to provide them. The Authority reserves the right to obtain complete, certified copies of all required insurance policies, at any time.

6.7. Continuation of Coverage - Consultant shall, upon demand of the Authority deliver evidence of coverage showing continuation of coverage for not less than 24 months for all policies, and not less than (5) years for claims made policies, following the termination or completion of this Agreement. Consultant further waives all rights of subrogation under this agreement. When any of the required coverages expire during the term of this agreement, Consultant shall deliver the renewal certificate(s) including the general liability additional insured endorsement and evidence of waiver of rights of subrogation against the Authority to the Authority at least ten (10) days prior to the expiration date. Failure to continually satisfy the Insurance requirements is a material breach of contract.

6.8. Sub-Consultants - In the event that Consultant employs other consultants (sub-consultants) as part of the work covered by this agreement, it shall be Consultant's responsibility to require, verify and confirm that each sub-consultant meets the minimum insurance requirements specified above. Consultant shall, upon demand of the Authority, deliver to the Authority copies such policy or policies of insurance and the receipts for payment of premiums thereon.

6.9. The Authority reserves the right to modify these insurance requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage or other circumstances.

7. Indemnification

7.1. To the fullest extent permitted by law, Consultant shall defend (with counsel of the Authority's choosing), indemnify and hold the Authority, its officials, officers, employees, volunteers, and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity, to property or persons, including wrongful death, in any manner arising out of, pertaining to, or incident to any acts, errors or omissions, or willful misconduct of Consultant, its officials, officers, employees, subcontractors, consultants or agents in connection with the performance of Consultant's Services, the Project or this Agreement, including without limitation the payment of all damages, expert witness fees and attorneys' fees and other related costs and expenses. Consultant's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by Consultant, the Authority, its officials, officers, employees, agents, or volunteers.

7.2. To the extent required by Civil Code section 2782.8, which is fully incorporated herein, Consultant's obligations under the above indemnity shall be limited to claims that arise

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out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of Consultant, but shall not otherwise be reduced. If Consultant's obligations to defend, indemnify, and/or hold harmless arise out of Consultant's performance as a "design professional" (as that term is defined under Civil Code section 2782.8), then upon Consultant obtaining a final adjudication that liability under a claim is caused by the comparative active negligence or willful misconduct of the Authority, Consultant's obligations shall be reduced in proportion to the established comparative liability of the Authority and shall not exceed Consultant's proportionate percentage of fault.

8. Termination or Abandonment

- 8.1. The Authority has the right to terminate or abandon any portion or all of the work under this Agreement by giving ten (10) calendar days written notice to Consultant. In such event, the Authority shall be immediately given title and possession to all original field notes, drawings and specifications, written reports, and other documents produced or developed for that portion of the work completed, and/or being abandoned. The Authority shall pay Consultant the reasonable value of services rendered for any portion of the work completed prior to termination. If said termination occurs prior to completion of any task for the Project for which a payment request has not been received, the charge for services performed during such task shall be the reasonable value of such services, based on an amount mutually agreed to by the Authority and Consultant of the portion of such task completed but not paid prior to said termination. The Authority shall not be liable for any costs other than the charges or portions thereof, which are specified herein. Consultant shall not be entitled to payment for unperformed services, and shall not be entitled to damages or compensation for termination of work.
- 8.2. Consultant may terminate its obligation to provide further services under this Agreement upon thirty (30) calendar days' written notice to the Authority only in the event of substantial failure by Authority to perform in accordance with the terms of this Agreement through no fault of Consultant.

9. Compliance with All Laws.

- 9.1. Consultant shall comply with all applicable laws, ordinances, codes, and regulations of the federal, state, and local government.
- 9.2. Consultant will use its best professional efforts to interpret all applicable federal, state and local laws, rules and regulations with respect to access, including those of the Americans with Disabilities Act ("ADA"). All documents (including but not limited to plans, specifications, and other technical documents, if applicable) prepared by Consultant pursuant to this Agreement shall be compliant with all applicable requirements of the ADA.

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9.3. Consultant shall assist the Authority in obtaining and maintaining all permits required by federal, state, and local regulatory agencies.

9.4. Consultant is responsible for all costs of clean up and/or removal of hazardous and toxic substances spilled as a result of its services or operations performed under this Agreement.

10. Organization

Consultant shall assign Eric Magee, PE as the Project Manager. The Project Manager shall not be removed from the Project or reassigned without the prior written consent of the Authority.

11. Maintenance of Records

Books, documents, papers, accounting records, and other evidence pertaining to costs incurred shall be maintained by Consultant and made available at all reasonable times during the Agreement period and for four (4) years from the date of final payment under the Agreement for inspection by the Authority.

12. Job Site Responsibility.

If the services covered by this Agreement involve a construction phase of the Project, the Authority agrees that in accordance with generally accepted construction practices, the construction contractor will be required to assume sole and complete responsibility for job site conditions during the course of construction of the Project, including safety of all persons and property, and that this requirement shall be made to apply continuously and not be limited to normal working hours. Consultant shall not have control over or charge of, and shall not be responsible for, construction means, methods, techniques, sequences, or procedures, as these are solely the responsibility of the construction contractor.

13. Assignment and Subconsultants

Consultant shall not assign, sublet, or transfer this Agreement or any rights under or interest in this Agreement without the written consent of the Authority, which may be withheld for any reason. Nothing contained herein shall prevent Consultant from employing independent associates, and subconsultants as Consultant may deem appropriate to assist in the performance of services hereunder.

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14. Conflicts of Interest

Identify all existing and past financial relationships (including consulting agreements) between **LEE + RO, Inc.** and members of the Authority's Governing Board, and entities for which said members are employed, or have an interest, both past and present.

15. General Provisions

15.1. Independent Consultant. Consultant is retained as an independent consultant and is not an employee of Authority. No employee or agent of Consultant shall become an employee of the Authority. The work to be performed shall be in accordance with the work described in Exhibit "A," subject to such directions and amendments from the Authority as herein provided.

15.2. Notice. All notices permitted or required under this Contract shall be given at the following address, or at such other address as the parties may provide in writing for this purpose:

Authority:
SWEETWATER AUTHORITY
505 Garrett Ave
Chula Vista, CA 91910

Consultant:
LEE + RO, Inc.
10640 Scripps Ranch Blvd., Suite 150
San Diego, CA 92131

Attn: Christopher Bauer, Engineering
Manager

Attn: Eric Magee, Project Manager

The parties may designate, in writing, other individuals to whom notice is to be given. Notices shall be deemed to be received upon personal delivery to the addresses above; if sent by overnight delivery, upon delivery as shown by delivery service records; if sent by facsimile, upon receipt as confirmed by the sending facsimile equipment; if by United States Postal Service, five days after deposit in the mail.

15.3. Severability. The unenforceability, invalidity or illegality of any provision(s) of this Agreement shall not render other provisions of this Agreement unenforceable, invalid or illegal.

15.4. Integration. This Agreement represents the entire understanding of the Authority and the Consultant as to those matters contained herein, and supersedes and cancels any prior oral or written understanding, promises, or representations with respect to those matters covered hereunder. This Agreement may not be modified or altered except in writing, signed by both parties hereto. This is an integrated Agreement.

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- 15.5. Survival. All rights and obligations hereunder that by their nature are to continue after any expiration or termination of this Agreement, including, but not limited to, the indemnification obligations, shall survive any such expiration or termination.
- 15.6. Time is of the Essence. Time shall be of the essence as to all dates and times of performance contained in this Agreement.
- 15.7. Third Party Rights. Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than the Authority and Consultant.
- 15.8. Disputes. If any disputes should arise between the Parties concerning the work to be done under this Agreement, the payments to be made, or the manner of accomplishment of the work, Consultant shall nevertheless proceed to perform the work as directed by the Authority pending settlement of the dispute.
- 15.9. Laws, Venue, and Attorneys' Fees. This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in a state or federal court situated in the County of San Diego, State of California. In the event of any such litigation between the parties, the prevailing party shall be entitled to recover all reasonable costs incurred, including reasonable attorney's fees, as determined by the court.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

SWEETWATER AUTHORITY

LEE + RO, Inc.

By: 

By: 
(Authorized Representative of Consultant)

Name: Carlos Quintero

Name: Eric Lovering

Title: General Manager

Title: Chief Engineer – Principal in Charge

Dated: 9/25/23

Dated: 9/19/2023

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**EXHIBIT "A"
SCOPE OF WORK**

This section provides the Consultant with examples of services that may be required during the term of the Agreement. However, the Authority offers no guarantee as to the quantity or type of work that will actually be requested. The Authority anticipates awarding Task Orders that may range from \$2,000 per Task Order to over \$100,000 per Task Order; however, an annual fixed budget amount is not guaranteed, and no payment to the Consultant would be made in the absence of satisfactory work, as determined by the Authority, on an authorized Task Order. Any Task Orders that are over \$75,000 will require approval by the Governing Board, and a separate Request for Proposal may be advertised.

A partial list of proposed CIP, engineering and construction projects that may require engineering design and/or construction management support services under this contract includes:

- Pipeline Replacement Program: Various pipeline replacements to replace approximately 5,000 linear feet per year of 8-inch to 20-inch diameter welded steel pipelines with PVC pipelines.
- Pipeline Master Plan Program: Approximately 3,000 linear feet per year of new 8-inch to 24-inch diameter PVC pipelines to increase the distribution system capacity and reliability.
- Tank Rehabilitation Program: Maintenance and repairs to various structural components, coatings, and the cathodic protection systems for various tanks.

The following categories of services may be required during the contract term:

1. Professional Engineering Design
 - Pipeline Design and Specifications
 - Tank Rehabilitation Design and Specifications
 - Pump Station Design and Specifications
 - Interconnect Design and Specifications
2. Construction Management
3. Peer Review/Value Engineering of other Consultant's Designs

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**EXHIBIT "B"
SCHEDULE OF CHARGES**

August 10, 2023

Mr. Christopher Bauer
Sweetwater Authority
505 Garrett Avenue
Chula Vista, CA 91910

Subject: RFQ for On-Call General Civil Engineering Consulting Services

Dear Mr. Bauer:

LEE + RO presents this proposal for the Sweetwater Authority's On-Call General Civil Engineering Consulting Services contract. Our billing rate schedule (**Exhibit 7-1**) detailing rates across all organizational levels and Other Direct Costs (**Exhibit 7-2**) are included for your reference.

We value the chance to contribute to Sweetwater Authority's needs and are here to assist. Feel free to reach out to me with any inquiries or feedback at eric.lovering@lee-ro.com or (858) 332-4284.

Respectfully Submitted,

LEE + RO, Inc



Eric Lovering, PE
Chief Engineer / Principal In Charge
eric.lovering@lee-ro.com
(858) 332-4284

Enclosure:

Exhibit 7-1 – LEE + RO's Billing Rate Schedules

Exhibit 7-2 – LEE + RO's Other Direct Costs Billing Rate Schedules

Exhibit 7-1: Hourly Billing Rate Schedule

(Effective From November 1, 2023 to October 31, 2024)

PERSONNEL CLASSIFICATION			BILLING RATES (\$/HOUR)
ENGINEERS			
Engineer 8	E8	Managing Engineer	\$290
Engineer 7	E7	Supervising Engineer	\$260
Engineer 6	E6	Principal Engineer	\$230
Engineer 5	E5	Senior Engineer	\$195
Engineer 4	E4	Engineer	\$180
Engineer 3	E3	Associate Engineer	\$162
Engineer 2	E2	Assistant Engineer	\$120
Engineer 1	E1	Junior Engineer	\$100
CAD / DESIGNERS			
Designer 6	T6	Principal Designer	\$215
Designer 5	T5	Senior Designer	\$165
Designer 4	T4	Designer	\$148
Designer 3	T3	Associate Designer	\$139
Designer 2	T2	Assistant Designer	\$110
Designer 1	T1	Junior Designer	\$95
FIELD PROFESSIONALS			
Field Professional 5	F5	Senior Resident Engineer	\$195
Field Professional 4	F4	Resident Engineer	\$180
Field Professional 3	F3	Senior Inspector	\$162
Field Professional 2	F2	Inspector	\$120
Field Professional 1	F1	Assistant Inspector	\$100
ADMINISTRATIVE			
Administrative 4	A4	Senior Contract Manager	\$140
Administrative 3	A3	Contract Manager	\$131
Administrative 2	A2	Senior Word Processor	\$105
Administrative 1	A1	Word Processor / Admin. Assistant	\$87

Exhibit 7-2: Other Direct Costs

(Effective From November 1, 2023 to October 31, 2024)

Automobile Mileage	IRS Published Rate
	\$0.08 / sheet (8.5 x 11 Bond B & W)
	\$0.20 / sheet (8.5 x 11 Bond Color)
In-house Reproduction	\$0.15 / sheet (11 x 17 Bond B & W)
	\$0.50 / sheet (11 x 17 Color)
	\$1.25 / sheet (24 x 36 Bond)
Mylar Original Drawing	\$8.00 / sheet (24 x 36 or 22 x 34)
Computers & Work Stations	No Charge
Subconsultant Mark-up	Subconsultant Invoice Amount Plus 5%,
	Unless Client Specifies Otherwise
Bulk Reproduction by Outside Printing Firm	Invoice amount plus 10% Handling Charge
Overnight Mailing, Air Fare, Project-Specific Software, Equipment Rental, etc.	At Cost

SUBCONSULTANT RATES





ESTIMATE

Your First Choice for Potholing Services

To:
Dana Focardi, EIT
LEE + RO
10640 Scripps Ranch Blvd, Suite 150
San Diego, CA 92131

Date: July 24, 2023
 Quote # TC72423-04PH
 Expiration Date: December 31, 2023

Prevailing Wage

Project Name: 23-86 Sweetwater Authority On-Call			Sales Person:	TC
Item #	Qty	Description	Unit Price	Line Total
1		Potholes 0 - 8 feet deep (each)	\$ 775.00	
2		Potholes 8 - 12 feet deep (each)	\$ 975.00	
3		Potholes over 12 feet deep \$950 + \$350 per hour	\$ -	
4		Slot Trenches (per cubic foot)	\$ 55.00	
5		Manhole / Vault "Dipping" (Each)	\$ 200.00	
ASPHALT REPAIR				
6		Rapid Set Concrete Repairs/Cold Patch	\$ 125.00	
7		Hot Patch Asphalt Repairs - Base Pave (each)	\$ 150.00	
8		Hot-Patch Asphalt Grind & Overlay- TBD (each)	\$ -	
TRAFFIC CONTROL				
9		Traffic Control Plans - Non Eng Stamped (each)	\$ 135.00	
10		Traffic Control Plans - Eng Stamped (each)	\$ 550.00	
11		Standard Traffic Control (per day)	\$ 750.00	
12		Major Traffic Control (per day) - (1) Arrowboard	\$ 1,500.00	
13		Flagman Service (per man hour)	\$ 95.00	
14		Encroachment / Traffic Permit Processing Fee	\$ 1,360.00	
MOB/DEMOB				
15		Mobilization/Demobilization - Per Day	\$ 375.00	
REPORTING				
16		PDF/Digital Flash Card Utility Report (1 - 10 potholes)	\$ 250.00	
17		PDF/Digital Flash Card Utility Report (10 - 20 potholes)	\$ 375.00	
18		PDF/Digital Flash Card Utility Report (20 -30 potholes)	\$ 500.00	
OTHER COSTS				
19		Fuel Surcharge - Per Day	\$ 150.00	
20		Dig Alert Delineation and Mark Out	\$ 225.00	
Excluded: Permit and Deposit Fees to be paid by client prior to start of work				
Encroachment & Traffic Permits		TBD	Parking Meter Buyouts	N/A
Deposit Amt				

USI to:	Subtotal
Process City ROW/Traffic Permits and Parking Meter Closure signs as necessary	-
Delineate for USA Digalert markouts	
Set traffic control per approved plans	
Vacuum excavate each site, determine depth and diameter of utilities	
Backfill, compact and patch	
Mark each location with PK nails and paint or with stake for future survey	
Customer to:	Total \$ -
Provide Permit and Deposit Fees Prior to start of work	
Supply pothole locations prior to work	

This proposal is based on digable conditions using the air excavation process, if cemented soil, cobble or other undigable soils are encountered this proposal will revert to hourly.

Standard Notes:

Terms: Existing Accounts Net 30
 The above is an "estimate", final costs will be determined by the actual number of work hours and travel time logged.
 A cancellation fee may apply if job is cancelled at site.
 Credit Application Required To Open Account

This is a quotation on the goods named, subject to the conditions, inclusions and/or exclusions noted above.
 To accept this quotation, sign here and return:

X

Date