

FINANCE AND ADMINISTRATION COMMITTEE
MINUTES OF THE REGULAR MEETING

January 6, 2025, 4:00 p.m.
Sweetwater Authority
505 Garrett Avenue
Chula Vista, CA 91910

Directors Present: Hector Martinez, *Ron Morrison, and Ditas Yamane
*Director Morrison provided a brief statement regarding his participation in the meeting remotely via videoconference in compliance with the provisions of Government Code section 54953, stating that his remote participation was for “just cause” for medical reasons that prevent him from participating in person. Director Morrison participated through both audio and visual technology.

Staff Present: Assistant General Manager Roberto Yano, Assistant Board Secretary Michael Garcia, and Director of Finance Rich Stevenson

1. Call Meeting to Order and Roll Call

Director Yamane called the meeting to order at 4:01 p.m.

2. Items to be Added, Withdrawn, or Reordered on the Agenda

There were none.

3. Opportunity for Public Comment

There were none.

4. Action Agenda

4.1 FY 2025-26 Budget Calendar (Information Item)

No action was required by the Committee.

4.2 Consideration to Approve a One-time Adjustment for the Account of Jamabed LP

Motion by: Director Martinez

Seconded by: Director Morrison

that the Governing Board approve a one-time adjustment in the amount of \$4,917.40 for the account of Jamabed LP.

Ayes (3): Director Martinez, Director Morrison, and Director Yamane

Motion Carried Unanimously (3 to 0)

4.3 Consideration to Approve Changes to the One-time Adjustments to Customer's Water Bills Policy

Motion by: Director Martinez

Seconded by: Director Morrison

that the Governing Board approve changes to the One-time Adjustments to Customer's Water Bills Policy as presented.

Ayes (3): Director Martinez, Director Morrison, and Director Yamane

Motion Carried Unanimously (3 to 0)

4.4 Review of Board Policies and Procedures (Policies 501 through 509)

Motion by: Director Martinez

Seconded by: Director Morrison

that the Governing Board approve Board Policies 501 through 509 as presented.

Ayes (3): Director Martinez, Director Morrison, and Director Yamane

Motion Carried Unanimously (3 to 0)

4.5 Consideration to Approve the FY 2024-25 ACWA/JPIA Auto and General Liability Program Insurance Premium

Motion by: Director Martinez

Seconded by: Director Morrison

that the Governing Board approve the FY 2024-25 ACWA/JPIA Auto and General Liability Program Insurance Premium.

Ayes (3): Director Martinez, Director Morrison, and Director Yamane

Motion Carried Unanimously (3 to 0)

5. Directors' Comments

Director Yamane wished everyone a Happy New Year.

6. Next Meeting Date: February 3, 2025

7. Adjournment

With no further business before the Committee, Director Yamane adjourned the meeting at 4:24 p.m.