

SWEETWATER AUTHORITY

Governing Board

January 8, 2025



Summary of Community Advisory Work Group (CAWG) Meetings and Consideration of New CAWG Topics

RECOMMENDATION

Staff recommends that the Governing Board approve the list of additional topics for future Community Advisory Work Group discussion.

OVERVIEW

At its August 9, 2023 meeting, the Board established the Community Advisory Work Group (CAWG) to allow members of the community to meet and discuss a variety of topics and make recommendations to the Board.

The sixth and seventh meetings of the CAWG were held on April 23, 2024 and May 28, 2024. The topic of these meetings was regarding increasing outreach for water conservation rebates. Specific areas of discussion on this topic included outreach methods and potential future rebate offerings.

Staff is presenting a summary of the group recommendations and feedback on the topic below, see Attachment 1. Detailed summaries of each meeting regarding this topic are included as Attachments 2 and 3.

Recommendation for new topics:

- Understanding PFAS
- Overview of the Authority (organizational chart)
- AMI (continued from the previous list of topics)

Staff is committed to keeping the group informed of any program updates, and the Board may direct staff to bring the topic back for additional discussion at a later time.

As of its October 29, 2024 meeting, the CAWG discussed all Board-approved topics and staff presented summaries of feedback on those topics to the Board.

FISCAL IMPACT

The FY 2023-24 Budget Operating Expense line item 10-10-120-5610 – Public Affairs Salaries includes funding for Authority staff time associated with this effort; supplies and refreshments expenditure funding is included in Operating Expense line item 10-10-120-5620 – Public Affairs Program Supplies. The majority of staff time is utilized to conduct outreach efforts to encourage participation, prepare for and facilitate meetings, and complete follow-up activities, including meeting summaries. Supplies and refreshment costs are minimal.

NEXT STEPS

1. Approve the additional topics for future CAWG discussion.
2. Provide alternative topics for future CAWG discussion.
3. Other direction as determined by the Governing Board.

Staff Contact:

Carlos Quintero, General Manager

SUPPORTING INFORMATION

Attachments

1. Summary from August 27, 2024 meeting
2. Summary from September 24, 2024 meeting
3. Summary from October 22, 2024 meeting

Strategic Plan

Strategic Plan Goal 4 - Customer Service, Citizen Engagement and Community Relations

- Objective CS7 - Promote citizen engagement and operational improvements/efficiencies through the use of a Citizens Advisory Committee

Past Board Actions

June 12, 2024	Staff presented a Summary of Feedback from the Community Advisory Work Group on Water Conservation Rebates to the Governing Board.
April 10, 2024	Staff presented a Summary of Feedback from the Community Advisory Work Group on Recreational Opportunities at Sweetwater Reservoir to the Governing Board.
March 27, 2024	Staff presented a Summary of Feedback from the Community Advisory Work Group on the Floating Solar Project at Sweetwater Reservoir to the Governing Board.
August 9, 2023	The Governing Board established a Community Advisory Work Group and selected the list of potential topics for the Group to discuss.
February 8, 2023	The Governing Board created an Ad Hoc Committee to discuss the creation of a Community Advisory Work Group.