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Consideration to Authorize the General Manager  
to Execute Contracts with Two Consultants for  
On-Call Construction Management and  
Inspection Consulting Services

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# Need for On-Call Construction Management and Inspection Consulting Services

- The Authority's staff has proposed a Capital Improvement Programmed (CIP) schedule with several projects entering construct in FY 25. The projects include pipeline replacement, pipeline reliability improvements, tank construction and rehabilitation, treatment plant upgrades, etc
- In order to manage, inspect and deliver CIP projects on schedule and within budget, staff envisions that On-Call Construction Management and Inspection Consultants would be able to assist with a full range of construction management activities including the following categories:
  - Constructability review of design plans and specifications prepared by other firms
  - Construction Management
  - Construction Inspection



# Need for On-Call Construction Management and Inspection Consulting Services

Some of the programs and projects that the consulting services will be used for include:

- Pipeline Replacement Program: Various pipeline replacements to replace approximately up to 5,700 linear feet per year of pipelines, subject to Board approval.
- Pipeline Reliability Improvements Program: Approximately up to 2,800 linear feet per year of new pipelines to increase the distribution system capacity and reliability, subject to Board approval.
- Tank Rehabilitation Program: Maintenance and repairs to various structural components, coatings, and the cathodic protection systems for various tanks.
- Other CIP projects identified in adopted Fiscal Year Budgets by the Board.



# Request for Qualifications

- Staff prepared a Request for Qualifications (RFQ) for On-Call Construction Management and Construction Inspection Consultant Services, advertised on March 18, 2024.
- 7 Consultants submitted Statements of Qualifications (SOQs)
- SOQs were reviewed based on the evaluation criteria in the RFQ:

Category	Maximum Points
Completeness of SOQ in addressing requested information	10
Qualifications and experience of the Consultant's personnel assigned	45
Firm's experience relevant to the type of work being considered	45



# Statements of Qualifications

Upon review of the SOQ's submitted, consultants in bold below were ranked by staff as the three most qualified:

- Capo Projects Group, Inc., San Clemente, CA
- Dudek, Encinitas, CA
- Hoch Consulting, APC, Oceanside, CA
- MKN CPM, Inc., Oceanside, CA
- New City Consulting Inc., Bonsall, CA
- **Project Professionals Corporation, La Mesa, CA**
- **TKE Engineering, Inc. – San Diego, CA**



# Fiscal Impact

- Costs per task will be negotiated on a project task order basis, using the hourly compensation rate schedule with each contract.
- Staff anticipates awarding task orders that may range from approximately \$2,000 to over \$100,000. Any task orders over \$75,000 will require Board approval.
- Depending on which project the on-call consultants are utilized for, funds would be available from the following budget sources:
  - Engineering Operations Budget: Consulting Services Account 10-40-400-5650
  - Capital Investment Budget:
    - Engineering Design Program (proposed to be transferred to Engineering Operations Budget for FY 2025)
    - Pipeline Replacement Program
    - Other specific CIPs



# Fiscal Impact

- To ensure competitive pricing per Task Order and avoid sole sourcing, staff would request cost proposals from both consultants selected.
- Staff requests that each contract is authorized by the Board with a not-to-exceed amount of \$200,000 for twelve months from the date of agreement execution.
- Each contract will also contain four one-year optional extensions upon mutual agreement. Each following year, if work is satisfactory to the Authority, staff will return to the board requesting a one-year extension and an additional amount based on the Authority's approved budget and other potential needs. The agreements will be a maximum of 5 years.



# Options and Recommendation

1. Authorize the General Manager General Manager to execute on-call construction management and inspection consulting services contracts with Project Professionals Corporation of La Mesa, CA and TKE Engineering, Inc. of San Diego, CA, based on the hourly rates provided with their Statements of Qualifications with not-to-exceed amounts of \$200,000 for twelve months from the date of agreement execution, with four one-year possible extensions subject to Board approval.
2. Other direction as determined by the Governing Board.

**Staff recommends Option No. 1**





# Questions?

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