

SWEETWATER AUTHORITY

Finance and Administration Committee

April 29, 2024

REVISED



Consideration to Approve a Three-year **Software** License Renewal for the Esri Small Utility Agreement

RECOMMENDATION

Staff recommends that the Governing Board approve a three-year License Renewal for the Small Utility Agreement with Environmental Systems Research Institute, Inc. in the amount of \$87,900.00.

OVERVIEW

The Environmental Systems Research Institute, Inc.'s Small Utility Enterprise Agreement (Esri) requires a license renewal to utilize its system. The proposed agreement renewal will allow staff continued use of the Authority's Geographic Information Systems (GIS) provided by Esri. GIS is a tool that helps staff document the location and status of the Authority's distribution system through maps and databases. The tool also assists in making decisions regarding the maintenance of the Authority's systems and informing internal and external stakeholders about the system and spatially related data. The recently developed Outage Map on the Authority's website is an example of an application that runs on GIS to assist customers in determining if a specific address is affected by a water outage. Internally, staff used GIS to locate underground facilities and determine the connections between facilities to perform maintenance.

The Authority has licensed the Esri software called ArcGIS Enterprise as the current GIS system for the Authority's use since the early 2000's. The Authority has been renewing the Esri agreement each year, and this year, the agreement is over \$75,000, requiring Board approval. This renewal provides the Authority with a three-year license agreement and daily support services. Staff's operational needs are currently met by Esri and alternative similarly priced options are not readily available.

FISCAL IMPACT

The FY 2023-24 Budget Operating Expense line item 10-60-600-5676 – IS Equipment Company-wide includes funding to cover the cost of year one of the annual software license and support annual renewal. Staff will propose sufficient funding for these services in the FY 2024-25 and FY 2025-26 Budgets. The cost for the three-year license renewal will be paid annually in the following amounts:

Annual License Due:	Amount
June 30, 2024	\$29,300
June 30, 2025	29,300
June 30, 2026	<u>29,300</u>
Total Payments	\$87,900

NEXT STEPS

- 1. Approve a three-year License Renewal for the Small Utility Agreement with Environmental Systems Research Institute, Inc. in the amount of \$87,900.00.
- 2. Other direction as determined by the Governing Board.

Staff Contact:
Carlos Quintero, General Manager
Rich Stevenson, Director of Finance

SUPPORTING INFORMATION

Attachments

Sweetwater Authority Small Utility Agreement Renewal 2024-2027 Q-519777-20240409

Strategic Plan

Strategic Plan Goal 6: Administrative Effectiveness (AE)

Objective AE3: Maintain the Authority's extensive Information Systems infrastructure and provide technological solutions to efficiently and effectively support staff operations.

Past Board Action

June 28, 2023 The Governing Board selected the FY 2023-24 Option 2 Budget Adjustment, and Adopted Resolutions 23-13 Adopting the FY 2023-24 Budget; and Resolution 23-14, Approving Updated Financial Policies (Board Policy 517).