

SWEETWATER AUTHORITY

Governing Board

February 14, 2024



FY 2023–24 Strategic Workplan Mid–Year Update

RECOMMENDATION

This is an informational item

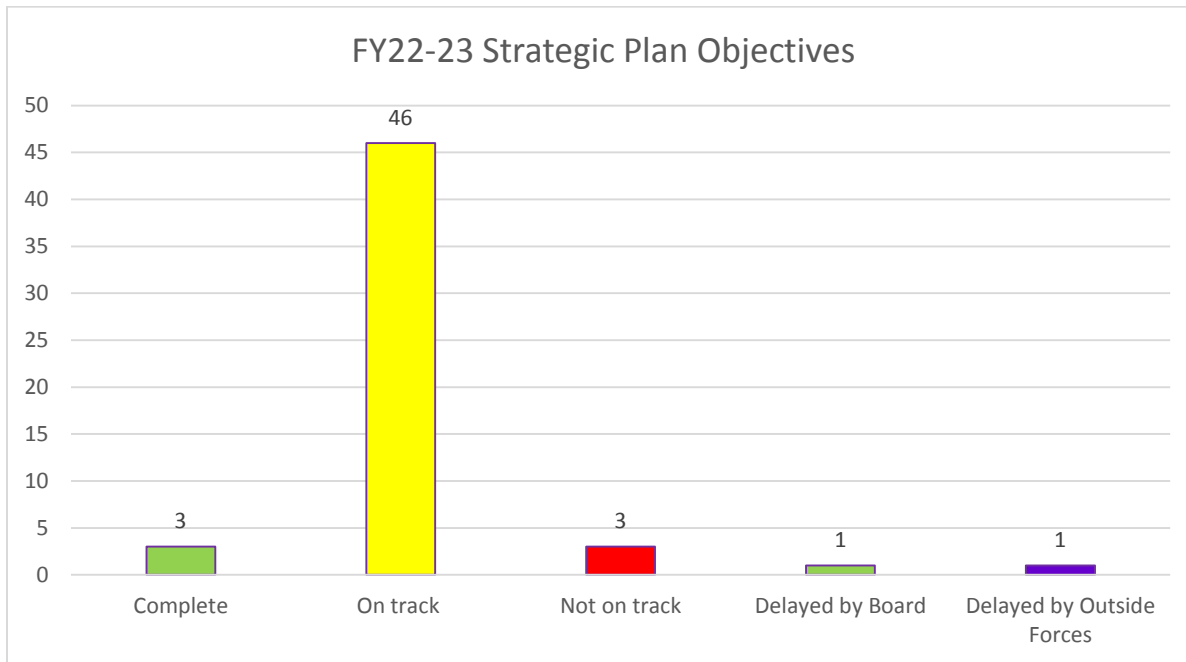
At its June 28, 2023 meeting, the Governing Board approved the FY 2023-24 Strategic Detailed Workplan along with the FY 2023-24 Budget. The Strategic Workplan identifies the priorities for the Authority and provides guidance in the development of the budget. Each year, staff provides two status updates on the Annual Work Plan – at the mid-point of the fiscal year and at the end of the year. This item is the mid-year report.

The Annual Work Plan addresses the seven goal areas of the Strategic Plan and how those goals are to be implemented. Goals are broken down into objectives and objectives are further refined into specific tasks.

A brief status update has been provided for each task. Each objective has been assigned an “overall” status rating as follows:

- Completed by target date (Green) – The tasks for the objectives were completed by the stated completion date
- On track to be completed by the target date (Yellow) – The tasks assigned to the objective are not due yet, but are progressing such that staff anticipates completing them by the stated completion date
- Not on track to be completed by target date (Red) – The tasks were not completed by the target date due to factors within the Authority’s control (typically staffing constraints, reassignment of priorities, etc.)
- Canceled or delayed due to decision of the Board (Blue) – the task has been canceled/delayed by Board action; the Board action is cited in the status remarks
- Canceled or delayed due to factors outside of the Authority’s control (Purple) – the task has been canceled/delayed due to circumstances not controlled by the Authority such as delays by other permitting/regulatory agencies, issues associated with COVID-19 pandemic, etc.

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Overall, 49 of the 54 objectives are “on target” or have been completed. The remaining 5 objectives have been canceled/delayed for various reasons as explained in the attached status report.

A separate Board workshop is scheduled on March 7, 2024, to receive feedback from the Governing Board on the FY 2023-24 Strategic Plan. Staff expects to present the Final FY 2023-24 Strategic Plan to the Governing Board in June 2024.

FISCAL IMPACT

Staff plans to implement the reporting component of the Strategic Plan with current resources. Therefore, there is no additional cost for this work product.

NEXT STEPS

This is an informational item.

Staff Contact:

Carlos Quintero, General Manager

Roberto Yano, Assistant General Manager

SUPPORTING INFORMATION

Attachments

FY 2023-24 Strategic Workplan Mid-Year Update

Past Board Action

June 28, 2023	The Governing Board approved the FY 2023-24 Strategic Plan Detailed Work Plan as presented.
June 14, 2023	The Governing Board deferred review of the FY 2023-24 Strategic Plan Detailed Work Plan to its next meeting.
February 15, 2023	The Governing Board reviewed the Strategic Plan Reporting – Mid-Year Detailed Work Plan Status Report. No action was required by the Governing Board.