

SWEETWATER AUTHORITY

Finance and Administration Committee

February 5, 2024



Consideration to Award a Contract for the Purchase of Water Meters

RECOMMENDATION

Staff recommends that the Governing Board award a one-year contract in the amount of \$269,020.00, with option for the General Manager to extend the contract for four (4) additional one-year periods, to Ferguson Waterworks for the purchase of water meters.

Staff issued a Request for Quotes (RFQ) for a contract for the purchase of water meters. The RFQ was posted on the Authority's website in an effort to reach additional suppliers. The RFQ required that the water meters be nutating disc positive displacement with bronze casing and the cost for replacement parts. Five (5) bid proposals were received; five (5) included an optional cost for encoder registers, which was asked for in the RFQ. The summary of the proposals received is as follows:

- Badger Meter \$320,003.40
- Ferguson Waterworks \$269,020.00
- Mueller Systems LLC \$287,718.00
- Aqua Metric Sales Co. \$254,888.90
- Zenner USA Inc. \$216,285.80

The bids submitted by Aqua Metric Sales Company and Zenner USA Inc. are deemed non-responsive as they did not meet the required specifications for water meters to be positive displacements with a nutating disc.

The lowest, responsive and responsible bidder is Ferguson Waterworks. The Authority has used Ferguson Waterworks for our water meters for the last six (6) years and has no concerns with its products.

FISCAL IMPACT

The FY 2023-24 Budget Operating Expense line items 10-20-200-5428 – Customer Service Materials & Services Meter Maintenance and 10-20-200-5448 – Customer Service Materials & Services Meter Replacement includes funding for the annual purchase of water meters. The future fiscal year budgets will also include funding for annual meter replacements that may be purchased under the proposed contract for an amount determined by contract renewal escalation cap that can be viewed in the Preliminary Bid Tabulation.

NEXT STEPS

1. Award a one-year contract in the amount of \$269,020.00, with option for the General Manager to extend the contract for four (4) additional one-year periods, to Ferguson Waterworks for the purchase of water meters.
2. Reject all bids.

Staff Contact:

Carlos Quintero, General Manager

Leslie Payne, Director of Administrative Services

Gregg Harpenau-Parks, Customer Service Manager

SUPPORTING INFORMATION

Attachments

1. Preliminary Bid Tabulation
2. RFQ
3. Selected Bid

Strategic Plan

Strategic Plan Goal 2: System and Water Supply Reliability (SR) – Achieve an uninterrupted, long-term water supply through investment, maintenance, innovation and developing local water.

Past Board Actions

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| January 25, 2023 | The Governing Board awarded Ferguson Waterworks a one-year contract for the purchase of water meters. |
| January 10, 2018 | The Governing Board awarded a one-year contract, with the option to extend the contract for four (4) additional one-year periods, to Ferguson Waterworks for the purchase of water meters. |