

FINANCE AND ADMINISTRATION COMMITTEE
MINUTES OF THE REGULAR MEETING

September 11, 2023, 5:00 p.m.
Sweetwater Authority Administration Building
505 Garrett Avenue
Chula Vista, CA 91910

Directors Present: Manny Delgado, Paulina Martinez-Perez, and Ron Morrison

Staff Present: General Manager Carlos Quintero, Assistant General Manager Roberto Yano; Board Secretary Ligia Hoffman, Director of Engineering and Operations Erick Del Bosque, Director of Administrative Services Leslie Payne, and Director of Finance Rich Stevenson,

1. Call Meeting to Order and Roll Call

The meeting was called to order at 5:00 p.m.

ACTION CALENDAR AGENDA

2. Items to be Added, Withdrawn, or Reordered on the Agenda

There were none.

3. Opportunity for Public Comment

There was none.

4. Action Agenda

4.1 Consideration to Adopt Resolution 23-18, Adopting a Revised Pay Schedule for All Employees Effective July 1, 2023

Motion by: Director Martinez-Perez

Seconded by: Director Delgado

That the Finance and Administration Committee recommends that the Governing Board adopt Resolution 23-18, Adopting a Revised Pay Schedule for All Employees Effective July 1, 2023.

Motion Carried Unanimously
(3 to 0)

4.2 Consideration to Approve a One-year Agreement with Info-Tech Information Technology Research Group with an Option for Two (2) Additional One-year Renewals for a Total Cost of \$77,883.27

Motion by: Director Morrison

Seconded by: Director Delgado

That the Finance and Administration Committee recommends that the Governing Board approve a one-year agreement with Info-Tech Information Technology Research Group with an option for two additional one-year renewals for a total cost of \$77,883.27.

**Motion Carried Unanimously
(3 to 0)**

5. Directors' Comments

There were none.

6. Next Meeting Date: October 2, 2023

7. Adjournment

With no further business before the Committee, Director Martinez-Perez adjourned the meeting at 5:13 p.m.