



BOARD INFORMATION

TO: Governing Board

FROM: Management

DATE: August 18, 2023

SUBJECT: Strategic Plan Reporting – End of Year Detailed Work Plan Status Report

SUMMARY

At its July 13, 2022 meeting, the Board adopted the FY 2022-23 Strategic Plan Detailed Work Plan (Annual Work Plan). Each year, staff provides two status updates on the Annual Work Plan – at the mid-point of the fiscal year and at the end of the year. This item is the end of year report.

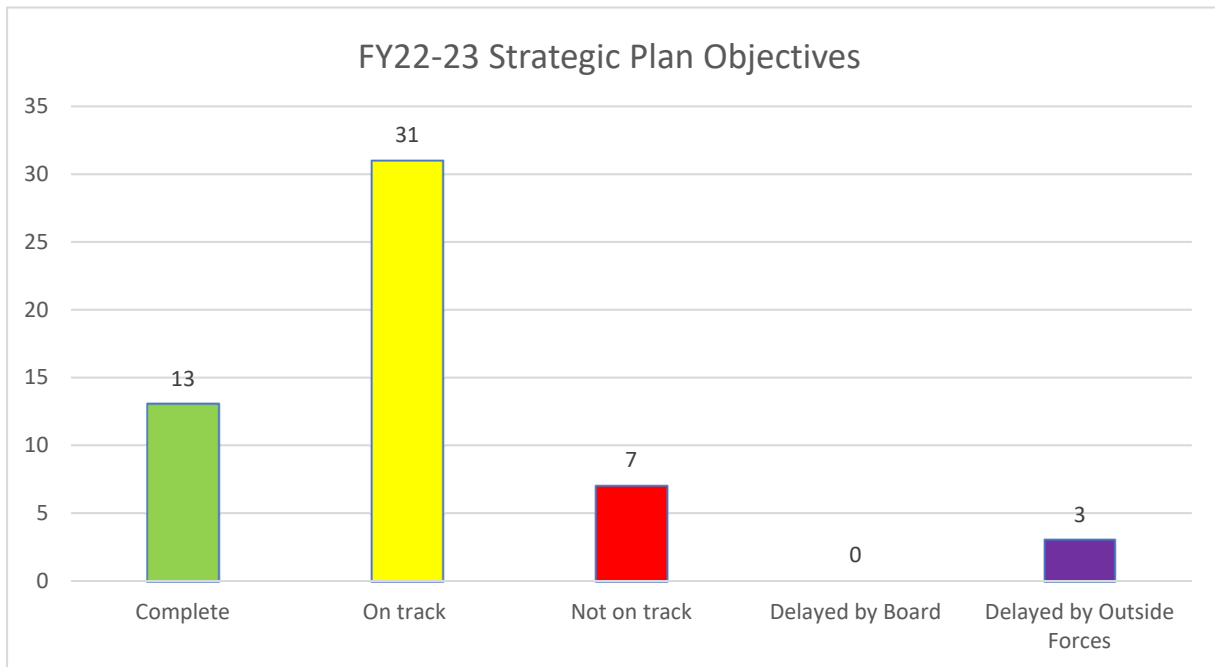
The Annual Work Plan addresses the seven goal areas of the Strategic Plan and how those goals are to be implemented. Goals are broken down into objectives and objectives are further refined into specific tasks.

A brief status update has been provided for each task. Each **objective** has been assigned an “overall” status rating as follows:

- Completed by target date (Green) – The tasks for the objectives were completed by the stated completion date
- On track to be completed by the target date (Yellow) – The tasks assigned to the objective are not due yet, but are progressing such that staff anticipates completing them by the stated completion date
- Not on track to be completed by target date (Red) – The tasks were not completed by the target date due to factors within the Authority’s control (typically staffing constraints, reassignment of priorities, etc.)
- Canceled or delayed due to decision of the Board (Blue) – the task has been canceled/delayed by Board action; the Board action is cited in the status remarks
- Canceled or delayed due to factors outside of the Authority’s control (Purple) – the task has been canceled/delayed due to circumstances not controlled by the Authority such as delays by other permitting/regulatory agencies, issues associated with COVID-19 pandemic, etc.

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Overall, 44 of the 54 objectives have been completed or are “on target.” The remaining ten objectives have been canceled/delayed for various reasons as explained in the attached status report.



FISCAL IMPACT

Staff plans to implement the reporting component of the Strategic Plan with current resources. Therefore, there is no additional cost for this work product.

CONCLUSION

The following report is for informational purposes only.

ATTACHMENT

Detailed Work Plan Status Report